

Mahatma Gandhi National Rural Employment Guarantee Scheme
 3rd floor, Revenue Complex, Public Office Compound,
 Thiruvananthapuram-33, Kerala
 Phone: 0471-2313385, 1800 425 1004 (Helpline)
 Email: mgnrega.kerala@gov.in, mgnregakerala2023@gmail.com

File number : NREGA/1386/2024-B2

Date:09-02-2026

NOTIFICATION

APPOINTMENT TO THE POST OF SOCIAL AUDIT DIRECTOR

Applications are invited from qualified and experienced candidates for appointment to the post of **Social Audit Director** in the Social Audit Unit (SAU) of the State of Kerala on a contract basis.

Eligibility Criteria: -

- 1) The person applying for post of the Director, SAU should have an experience of at least 2 years in the field of Social Audit.
- 2) The applicant should be a Post Graduate in any subject and should have at least 10 years work experience in any of the following fields:
 - a. Rural Development
 - b. Decentralized Planning
 - c. Government Auditing
- 3) The maximum age limit for application to the post will be 62 years
- 4) The posting will be on contract basis for a minimum of 3 years, which can be extended with the approval of the Governing Body for up to 5 years or till the person attains 65 years, whichever is earlier.
- 5) In the case of retired Government Employees, Only officials who have not served in any Government position related to implementation of MGNREGS for the past 4 years shall be eligible.
- 6) Employees working under State/ Central Government, PSUs etc. are not eligible to apply for the post

"The candidates should be eligible in all respects as on the Date of

Notification"

Emoluments: The Director will be eligible for a consolidated honorarium of Rs.60,000/- per month. In addition, the Director will be eligible for all admissible benefits on par with the Joint Secretary / Addl: Development Commissioner, Govt of Kerala (GO(Rt).3906/2015/LSGD dated 30/12/2015).

The following will be the minimum responsibilities of the Director:

- a. To be answerable to the General Body and to the Governing Body as per the Rules and Regulation and the bye-laws of the Society.
- b. To manage the day to day functioning of the Society
- c. Ensure that social audits undertaken by the SAU are in compliance with the MGNREG Audit of the Scheme Rules and in compliance with a calendar of social audits approved by the Governing body of the Society.
- d. Design and development of all programme Guidelines with respect to the process of social audit, governance structure, capacity building and training, financial rules etc for the operation of the SAU, in compliance with the Rules and Regulations and bye-laws of the Society.
- e. To ensure that all policy level decisions related to the Society are implemented
- f. Undertake all activities necessary to fulfil the objective and vision of the Society.
- g. Recruit staff, award consulting contracts and incur necessary expenditure to manage the day to day affairs in compliance with the Rules and Regulations and bye-laws of the Society.
- h. Convene the meetings of the General Body, Governing Body and Executive Committee at stipulated intervals, maintain all records, minutes and registers with regard to the functioning of the SAU
- i. Interact and enter into any correspondence with the Department implementing the Mahatma Gandhi NREGA
- j. Ensure transparency in the functioning and expenditure of the SAU
- k. Ensure that the web site of the SAU is maintained on an online basis

- l. Exercise such supervision and disciplinary control over staff as may be necessary.
- m. Discharge such other functions as may be assigned to him/her by the Governing Body or the Executive Committee
- n. Assign duties and functions to the officers and staff of the Society.

Last date for submission of application - 25.02.2026 before 5 P.M.

All applications shall be submitted to the following address **either by post or by hand**. Applications received through e-mail or any other mode of communication will not be considered.

Address : The Mission Director, Mahatma Gandhi NREGS
State Mission, 3rd floor, Revenue Complex,
Public Office, Vikas Bhavan P.O.,
Thiruvananthapuram, PIN 695033

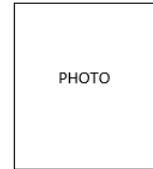
Phone : 0471-2313385, 1800 425 1004 (Helpline)

Email : mgnrega.kerala@gov.in

For more details, please log on to www.nregs.kerala.gov.in, www.kerala.gov.in, www.lsgkerala.gov.in Applications must be submitted in the prescribed application form, along with self-attested copies of certificates proving qualifications and work experience.

MISSION DIRECTOR

Mahatma Gandhi NREGA Keala
Application for the Post of Social Audit Director



1. Personal Information

1. Name:

2. Age (as on the date of notification) & Date of Birth:
(Attach copy of Birth certificate/ authentic
document showing Date of Birth)

3. Address for correspondence:

4. Permanent address (attach proof of residence):

5. Phone No.:

6. e-mail ID:

7. Educational Qualifications:
(Attach copy of relevant certificates)

- (i) Post Graduation :
- (ii) Additional Qualifications :

8. Years of experience with details (Attach relevant copy of exp.
Certificate):

- (i) in the field of Social Audit
- (ii) work experience in the field of :-
 - (a) Rural Development
 - (b) Decentralized Planning
 - (c) Government Auditing

Declaration

The above information's are true and correct with the best of my
knowledge and belief.

Signature of the applicant:

Name of the applicant:

Place:

Date: